



**Canadian Union of Public Employees  
LOCAL 8920 EXPENSE VOUCHER**

**Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Address:** \_\_\_\_\_

\_\_\_\_\_ **Phone:** \_\_\_\_\_

**Per diem +Meeting & Travel Time** (less than 4 hours) = \$60.00/day (or) **Per diem +Meeting & Travel Time** (4 hours or more) = \$90.00/day. Outside of Province \$120.00 per day  
(Mileage as per CUPE National) .62 c/km (**Meeting & Travel includes meal expenses**)

Date Expense Incurred	Full Details of Expense	Total
	Reason & Place-	
	MT & T	
	From-To Return: ( if more than 10 km from residence)	
	Reason & Place -	
	MT & T	
	From-To Return (if more then 10 km from residence)	

**Paid by Cheque#** \_\_\_\_\_ **Date:** \_\_\_\_\_

Date	Total Hours Of Lost Wages	Wage Rate	Total (This space for Treasurer)

**Paid by Cheque #** \_\_\_\_\_ **Date:** \_\_\_\_\_

This is to certify that the amounts shown on this statement were incurred by me on behalf of CUPE Local 8920

(For Use by Treasurer)

**Signature:** \_\_\_\_\_

**Treasurer Sign.:** \_\_\_\_\_

**Approved by:** \_\_\_\_\_

**Revised Date:** September 24<sup>th</sup> 2024

Distribution of Charges	
<b>TOTAL</b>	

Please Scan to email form to [treasurer@cupe8920.ca](mailto:treasurer@cupe8920.ca)